



## ACH Recurring Payment Authorization Form

Schedule your ACH payment to be automatically deducted from your Checking or Savings account, for the total amount due on your water bill. Please allow 15 business days for processing a new, change or cancel request.

Please pay your current water bill and return this completed form to 10095 Scripps Ranch Court, Suite A, San Diego, CA, 92131, Attention: ACH. **You may email the request form directly to [ACHAutoPay@CalSubMeter.com](mailto:ACHAutoPay@CalSubMeter.com).**

### Please complete the information below:

I \_\_\_\_\_ authorize **California Sub-Meters** to charge my Checking or Savings Account indicated below for the **total balance due** on the **due date** of each billing cycle for payment of my water bill account.

Once enrolled, you will continue to receive a billing statement that will reflect **\*\* ACH/AutoPay Deduction on Due Date \*\***. Sign up for eBill by logging in to your account at [www.calsubmeter.com](http://www.calsubmeter.com).

CSM Account# \_\_\_\_\_

Billing Address \_\_\_\_\_

Phone# \_\_\_\_\_

City, State, Zip \_\_\_\_\_

Email \_\_\_\_\_

**Checking/Savings Account**     Checking     Savings

Name on Acct \_\_\_\_\_

Bank Name \_\_\_\_\_

Change: New Bank Information

Bank Routing # \_\_\_\_\_

Account Number \_\_\_\_\_

**NEW:** ACH Auto Pay

Bank City/State \_\_\_\_\_



### Authorization Agreement

I hereby authorize California Sub-Meters to charge my checking or savings account by ACH electronic debit and apply the funds as indicated above. I understand that this authorization will remain in effect until I cancel it in writing, and I agree to notify California Sub-Meters in writing of any changes in my account information or termination of this authorization at least 15 days prior to the next billing date. I understand that because these are electronic transactions, these funds may be withdrawn from my account as soon as the above noted transaction dates. In the case of an ACH Transaction being rejected for Non-Sufficient Funds (NSF), I understand that California Sub-Meters charges \$25 for each returned NSF transaction and California Sub-Meters may terminate this agreement if an NSF transaction occurs more than 3 times in a 12 month period. I acknowledge that the origination of ACH transactions to my account must comply with the provisions of U.S. law. I certify that I am an authorized signer of this bank account and will not dispute these scheduled transactions with my bank; so long as the transactions correspond to the terms indicated in this authorization form. Your signature acknowledges that you consent to the terms above.

SIGNATURE \_\_\_\_\_

DATE \_\_\_\_\_